



VOLUNTEER TITLE: Activities Driver
DEPARTMENT: Driver
CATEGORY: 1
LAST UPDATED: June 2020

SUMMARY:

Assist teachers with transportation of students to and from various activities including fieldtrips or sports events.

DUTIES AND RESPONSIBILITIES:

- Ensure the safe transportation of students.
- Operate your motor vehicle in a safe manner.
- Only allow the correct number of students based on the amount of seatbelts available. Do not put children under the age of 12 into the front seat of a vehicle equipped with an airbag unless the airbag can be turned off.
- Ensure students are following all road safety rules including using seatbelts and booster seats as required by law. Parents of students are responsible to supply booster seats for their child(ren).
- Report any student behaviour issues to the teacher in charge upon arrival to your destination.
- Expect to be provided a list of students in your care and any special needs that the students may require.
- Expect to be provided directions and an address of where the activity will be taking place.
- Mileage will be paid for all drivers who travel beyond 45 kilometers of Cascade Christian School.
- Ensure you do not make any unscheduled stops (to buy gas, pick up food etc.) without prior permission from the teacher in charge.

REQUIRED QUALIFICATION AND EXPERIENCE:

- Hold a valid BC Driver's License.
- Have a vehicle that is in safe operating condition.
- Operate the vehicle in a safe manner.
- Is over 21 years of age.
- Understands and follows the BC regulations for booster seat usage.
- Provide the school office with:
 - criminal record check
 - volunteer form
 - volunteer driver form
 - copy of valid vehicle insurance (with a minimum of \$2,000,000 third party liability insurance) provided to the Cascade office.