



VOLUNTEER TITLE: Classroom Assistant
DEPARTMENT: Classroom
CATEGORY: 1
LAST UPDATED: June 2020

SUMMARY:

Assist classroom teachers with classroom activities as assigned.

DUTIES AND RESPONSIBILITIES:

- Assist classroom teachers with activities specific to that day.
- Engage with students and encourage them to be independent learners.
- Show enthusiasm for work completed well.
- Assist students with work that is not understood or incomplete.
- Report on student's progress to the classroom teacher as requested.
- Keep student specific learning/needs confidential.
- Participate in training relevant to the classroom volunteer role.

REQUIRED QUALIFICATION AND EXPERIENCE:

- Strong English language skills are required.
- Ability to work with young children.
- Ability to show patience and give encouragement in whatever activity you are involved with.
- Punctual and dependable.
- Completed Volunteer Application including Criminal Record Check.