



**VOLUNTEER TITLE:** Levelled Reading  
**DEPARTMENT:** Levelled Reading Program  
**CATEGORY:** 1  
**LAST UPDATED:** June 2020

**SUMMARY:**

Assist classroom teachers with daily reading activities. Undertake 1:1 reading under the supervision of the classroom teacher.

**DUTIES AND RESPONSIBILITIES:**

- Undertake reading with individual children as directed by the classroom teacher.
- Engage with students and encourage them to be independent readers.
- Maintain student's individual reading records.
- Report on student's progress in reading to the class teacher.
- Complete reward certificates as required.
- Participate in training relevant to the Levelled Reading Assistant role.

**REQUIRED QUALIFICATION AND EXPERIENCE:**

- Strong English language skills are required.
- Ability to work with young children.
- Ability to show patience and give encouragement to emerging readers.
- Punctual and dependable.
- Completed Volunteer Application including Criminal Record Check.