



CASCADE

CHRISTIAN SCHOOL

Cascade Christian School Society Board Policy Manual

Policy No. 7600

Subject: Appeal Policy (Parents/Students)

Date Revised: December 11, 2019

Policy 6035 Appeal Policy (Employees/Volunteers) is the corresponding policy. This policy concerns itself with complaints by students and parents.

Matthew 18:15-17a

"If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over. But if he will not listen, take one or two others along, so that 'every matter may be established by the testimony of two or three witnesses'. If he refuses to listen to them, tell it to the church;"

1. Disputes that arise will be dealt with in keeping with biblical principles.
2. An individual student or parent involved in a dispute, complaint or concern, should request a meeting with the member or staff directly involved in an effort to clarify and attempt to resolve the issue in a timely manner.
3. If the concern deals with inappropriate behaviour by a school employee, contracted service worker or volunteer, then the issue should be taken immediately to the school principal for action. (Given the nature of the dispute or the alleged offense, procedure from Policy 7036, may be enacted and become the guiding policy.)
4. If the questions are not satisfactorily resolved in a timely manner, then the same individual, along with an advocate, if desired, should request a meeting with the principal who will attempt to clarify and resolve the issue in consultation with the staff member.
5. If questions remain, to promote procedure fairness and to resolve the issue, the complainant(s), along with their advocate, if desired, should then request a meeting with the Appeal Committee of the Board of Directors. A written response will be provided within seven days of this meeting.
6. If the complainant is not satisfied with the final decision made by the Cascade Appeals Committee they have the right to appeal that decision and the Board of Directors will bring in a representative from ASCI or FISA ombudsperson or an agreed upon third party as a mediator within 21 days.